



Welcome to the Annual Mainsail Art Festival!

Dear Artist,

It is our pleasure to have you here. We look forward to a fun weekend. We hope you enjoy great success. Please take a moment to review the following information.

PARKING All of our artists are offered ONE free parking spot for the type of vehicle you indicated when you confirmed your attendance in ZAPP.

THE ARTISTS' LOT IS ADJACENT TO THE PARK, AND THERE IS ACCESS TO AND FROM YOUR BOOTH DURING THE WEEKEND. IF YOU BROUGHT AN ADDITIONAL VEHICLE, YOU WILL NEED TO UTILIZE PAID PARKING IN ONE OF THE PARKING GARAGES LOCATED NEARBY.

SATURDAY MORNING BREAKFAST Enjoy a **complimentary cup of coffee and a breakfast sandwich before 9:00 am** at the Food Court, in the south section of the park near the performing arts stage. We have included tickets in your nametag holder.

BEVERAGE TICKETS Inside your nametag holder are also **two green tickets for bottled water**. These may be redeemed at any of our water booths throughout the park at any time during Festival on Saturday and Sunday.

ARTISTS' BREAKFAST The Artists' Breakfast will be held in the park on Sunday at **8:00 am**, before the awards presentation, which usually begins at **8:45 am**. Artists **must wear their nametags** for admittance. Two yellow tickets for the breakfast (one for you and one for a guest) are inside your nametag holder. A limited number of extra tickets are available for purchase (\$5) at the Information Tent until 6 pm Saturday.

AWARDS All Awards will be presented when the breakfast ends at approximately **8:45 am**. Ribbons and prize money will be distributed during the awards ceremony. We hope you can join us, but if you are unable to attend, you will find the list of winners' names posted at our Information Tent. (If you won an award, but were not present to receive it, you may pick up the award at the Information Tent between 10 and 11 am on Sunday.)

Mainsail award winners are required to complete a W-9 for awards exceeding \$600 as per the IRS. Please have your Social Security number ready to complete this requirement before receipt of your award. Your cooperation is appreciated.

VIEWING COMMITTEE & JUDGING The Viewing Committee will view booths, beginning at 9 am Saturday and continue at intervals throughout the weekend. Please look over the Mainsail Rules included on our website and familiarize yourself with the requirements of exhibiting artists.

The Judge will begin an initial viewing of booths at 9 am on Saturday. The Judge has a very limited amount of time, and may or may not make himself known to an artist. However, the judge will be wearing a nametag to be identifiable. **Attention:** The Judge's assistants will indicate the judge has visited your booth and viewed your work by placing a colored dot on your booth sign. Your booth sign is in this packet and can be hung in your booth using the zip ties provided. **In fairness to the many artists participating, please engage the judge in only a brief conversation.**

PURCHASE AWARDS Local businesses and individuals sponsor Purchase Awards. A sponsor or representative chooses a particular work to purchase, and places an award ribbon on the piece. Purchase Award checks are distributed at the Awards Ceremony on Sunday morning.

SALES TAX It is your responsibility to collect Florida sales tax (7%) on all sales and remit that amount to the Florida Department of Revenue. For additional information, call 1-800-352-3671.

COLLECTIBLES On Saturday and Sunday, you may purchase a shirt at the Collectibles Tent. Artists may purchase one t-shirt at the discount price of \$8. Please show the volunteers in the Collectibles Tent your name badge to receive your discount.

WEATHER Our show is open rain or shine. In the event of IMPENDING bad weather, Public Safety Officials (Police & Fire) will sound an air horn and/or sirens to alert the Public that they need to leave the Park as quickly and as safely as possible. This includes Artists, too. You should plan to protect your Art accordingly, as no vehicles will be allowed to drive into the Park until it is clear of the public.

PLEASE NOTE The show will close at 6 pm on Saturday and 5 pm on Sunday. If you close your exhibit before that time, you may be ineligible to participate in future Mainsail Art Festivals.

When the show closes on Sunday evening, no vehicles are allowed in the park until after Public Safety Officials ensure all patrons have left the park. Please follow the directions of the City Police, Fire Officials and Mainsail Security.